

Meal Notification Policy

Due to the increasing difficulty in getting members to inform designated callers in a timely manner as to whether they will eat at the Tuesday evening meeting, it has become necessary to formulate the following policy regarding meal notification:

On the Wednesday preceding a Lion's Club meeting, all members and certain Lago Vista Lions who normally attend our meetings will receive a "reminder" e-mail from the Catering Coordinator about the upcoming meal. Individuals without e-mail will be contacted by telephone. This Wednesday e-mail will contain the following information:

1. Meal menu
2. Cost of meal
3. Members responsible for preparing meal
4. Catering Coordinator's e-mail address and telephone number
5. Reminder to notify Catering Coordinator by the preceding Friday evening of any guest(s) that a Point Venture Lion plans to bring to a meeting
6. Reminder that Lago Vista Lions must notify the Catering Coordinator by the preceding Friday evening of their intent to attend and eat
7. Reminder that a Point Venture Lion must notify the Catering Coordinator by the preceding Friday evening of a their intent to NOT attend and eat

If a member does NOT plan to eat, they must contact the Catering Coordinator and inform them of that decision via telephone or e-mail by the Friday evening prior to the Lion's Club meeting. If the Catering Coordinator does not hear from a member by Friday evening, it will be assumed that the member will eat. Such members will be charged for the meal regardless of whether they attend the Tuesday evening meeting or not.

Members bringing a guest(s) must inform the designated meal coordinator of such attendance via telephone or e-mail by the Friday evening prior to the meeting. Guest do not pay for the meal when they first attend a meeting and for the meal when they are inducted into the Lion's Club. Guests are charged for all other meals.

Lago Vista Lions who plan to attend our Tuesday night meeting are requested to notify the Catering Coordinator by the preceding Friday evening of their intent to eat. Lago Vista Lions are charged for all meals.

If a member or Lago Vista Lion attends a Tuesday evening Lion's meeting and is not on the final meal "list", they will be asked to wait until everyone on the meal list has been served. If sufficient food is still available at that time, they may proceed through the line and pay the Secretary for the meal prior to the conclusion of the meeting.

Exceptions to this policy may be made on a case-by-case basis by the President for absence due to illness or emergencies, unexpected visitors, Lion dignitaries, or for other special situations.